

Regular Verona Town Board Meeting

Oneida County, New York

6:00 pm on Monday, March 2, 2026

Verona Town Historical Building, 6600 Germany Road, Durhamville, New York

Board Members in attendance:

Scott Musacchio, Supervisor
 Jeff Kahler, Councilman/Deputy Supervisor
 Fred Scherz Jr., Councilman
 Kenneth Brewer, Councilman
 Dan Breckenridge, Councilman

Others in attendance:

Amy Kotwica, Town Clerk Billy Lohr, Highway Superintendent
 Tim Dodge, Operator in Responsible Charge
 Lauren Harris, Assessor
 Dan Maciag, Code Enforcement Officer

Citizens: 8

Call to Order at 6:00pm with the Pledge of Allegiance

A. Supervisors' Report:

The foundations are in for the Pipe bridge
 2 more grant cycles for the Durhamville Sewer project to move forward

B. Approval of minutes from January 27, 2026, Annual Audit Town Board Meeting and the February 2, 2026, Regular Town Board Meeting.

Councilman Kahler made a motion to approve as presented.
 Councilman Brewer seconded the motion.
 All those in favor: 4
 Any opposed: 0
 Motion passes.

C. County Legislator Reports

Norm Leech:
 County approved a lead abatement
 Approved Clinton to have 96 hours a week for Sherrill patrol
 Frances Manfredo is the new director of Emergency Services in Oneida County
 400,000 square foot building /hanger at Griffiss Technology Park, Oneida County has reached out to developers for suggestions on what to use the building for
 \$2 million grant to Utica to tear down St. Luke's Hospital from Congressman Manion

D. Public Concerns:

Kathi Brewer from the Sherrill Kenwood Library spoke, the Library is being re-branded to reflect the residents that support the library. Starting April 6th they will be known as, "VVS Corner Library" as they are the corner stone to the community.

E. Reports:

1. Water Operator in Responsible Charge: Tim Dodge
 - Changed out 1 grinder pump
 - DSNY requests
 - Plowed and shoveled all water and sewer facilities
 - Cleared around fire hydrants
 - Repaired 2 frozen water services
2. Dog Control Officer: Brenda Burleigh (absent)
 - Called all late dog license renewals
 - Set up new lap top for training/education

3. Assessor: Lauren Harris
- 7 sales and 4 welcome packets
 - 76 active building permits
 - Received certification from the State and is not recognized as a State Certified Assessor

4. Codes Enforcement: Dan Maciag
- Building Permits 8
 - Inspections 12
 - Plumbing, Heating, Framing 8
 - Insulations 1
 - Misc inspections 1
 - Property Maintenance 2
 - Certificate of Compliance 5
 - Certificate of Occupancy 5

5. Planning Board: Peter Kaido, submitted by Debby Smart
- 1 boundary line adjustment
 - Set up public hearing for 3/9/26

6. Highway Superintendent: Billy Lohr
- Working on 284 Agreement
 - Plowed 19 times
 - Washing trucks and floors

7. Town Clerk: Amy Kotwica
- Certified copies 48
 - Notary nonresident 2
 - Dog Control fees 1
 - Historical Building usage fee 1
 - Subdivision Boundary line adj. 1
 - Collected 85.4% of total warrant for taxes 2.24% via E-check/credit card
 - Dog Licenses 62
 - Building Permits 8
 - Genealogy Search 1

8. Zoning Board: Henry Gerwig: absent
- One resident looking for a multi-use structure, possible public hearing in April

9. SWOCO: Ken Brewer
- Quiet

F. New Business:

1. Discussion & Approval to pay the MVP Invoice in the amount of \$35,682.12 and the Excellus Invoice of \$470.00.

For the add on coverage of eye and dental

Councilman Scherz made a motion to approved.

Councilman Kahler seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

2. Discussion & Approval to allow Amy Kotwica, Town Clerk to attend the Town Clerk regional training in March 2026 at a cost of \$40 plus mileage.

Councilman Scherz made a motion to approved.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

3. Discussion and approval to Pay Barton & Loguidice Invoice #31 \$33,284.31 for the Willow Place Tap Project

Under the grant funds – will need to review when bids come in

Councilman Kahler made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4
 Any opposed: 0
 Motion passes.

4. Discussion and approval to Pay Barton & Loguidice Invoice #32 \$4,102.21 for the Willow Place Tap Project.

Councilman Kahler made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

5. Discussion & Approval for a resolution to obtain an EBO account (Equitable Business Opportunity) identifying the Scott Musacchio, Town Supervisor as the primary EBO access individual. This is required for Willow Place Project bid processing.

Amy Kotwica is listed as the 2nd contact, they asked for an additional elected official

Councilman Brewer made a motion to approve as presented.

Councilman Breckenridge seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

6. Discussion & Approval to reappoint Harry Weismantle as a ZBA Board Member from 12/2025 - 12/2030.

Councilman Scherz made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

7. Discussion & Approval to process pay application #8 in the amount of \$55,385.00 for Falter Construction Corporation.

Councilman Kahler made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

8. Discussion & Approval to amend to budget for the purchase of a new digital recorder for the Planning Board, add \$42.99 to 8020.4 and \$42.99 revenue 1120.1.

Councilman Kahler made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

9. Discussion & Approval to allow Jablonski Construction a no cost change order for a time extension until April 13, 2026, due to the power entrance relocation issue with National Grid and NLFD.

Tim sent updated conduit layout to NLFD, otherwise the power would have ended up in the middle of the Memorial Park.

Councilman Kahler made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

10. Discussion & Approval to pay Invoice 33 to B&L in the amount of \$6,826.49 for the Willow Place Tap project.

Follow up on Map Plan Report – grant \$\$ used

Councilman Brewer made a motion to approve as presented.

Councilman Kahler seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

11. Discussion & Approval to allow payment of the Marcellus Construction pay application #26 in the amount of \$1,080,162.71 for the pipe bridge foundation & upright installation.

Councilman Brewer made a motion to approve as presented.

Councilman Breckenridge seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

12. Discussion & Approval for Tim Dodge, Nate Netzband and Billy Lohr to attend the Central New York Water Works Conference on March 19th. The cost is \$50.00 each

Councilman Scherz made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

13. Discussion & Approval for Tim Dodge and Billy Lohr to attend the New York Rural Water Association Conference May 18 - 20. The cost is \$395.00 each. CEU's are required for water license renewal.

Located in Canastota and at Turning Stone

Councilman Scherz made a motion to approve as presented.

Councilman Kahler seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

14. Discussion & Approval to allow Amy Kotwica to attend the Annual Town Clerk Training at the Desmond Hotel in Albany, Sunday, April 19th - Wednesday, April 22nd at a cost of \$1,247 + mileage. Training has been budgeted for.

Councilman Scherz made a motion to approve as presented.

Councilman Kahler seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

15. Discussion & Approval to provide Kelly Ross, Verona Park Director, the \$500.00 dollar allowance for the program starting in July of 2026. There are deals we can advantage from this Spring saving us money.

When items are purchased Kelly is responsible to turn in all receipts for items purchased.

Councilman Scherz made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

16. Discussion & Approval to process pay application #5 in the amount of \$153,000.00 for Jablonski Construction Corporation.

Partially for electrical piece and mounting panel

Councilman Scherz made a motion to approve as presented.

Councilman Kahler seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

17. Discussion & Approval to pay UMB \$315.57 Account 10104.1 which was not included in the entered vouchers.

Councilman Kahler made a motion to approve as presented.

Councilman Breckenridge seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

G. Vouchers:

1. Prepays \$1,056,573.91

Councilman Brewer made a motion to approve as presented.

Councilman Breckenridge seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

2. General \$ 35,780.67

Councilman Kahler made a motion to approve as presented.

Councilman Scherz seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

3. Highway \$ 17,324.06

Councilman Scherz made a motion to approve as presented.

Councilman Brewer seconded the motion.

All those in favor: 4

Any opposed: 0

Motion passes.

RC: Mr. Hitchings asked about the Hometown Hero banners.

The Town clerk noted that the ordering period is still open, and anyone can go to mohawkvalleyhometownheros.com to place their order, upload their photo and pay for the banner. The Town will in turn receive the banners and hang them prior to Memorial Day in designated locations in each hamlet. i.e. Main street/Rock Rd./Spring Rd for Verona, County rt 50/ Cornell st for New London, Center St./Canal St in Durhamville, Lakeshore rd. in Verona Beach.

RC: Mr. Hitchings asked about hanging the banner in front of his home (Germany Rd.)

The Town clerk noted that if he wished to do that, he was more than welcome too, on his own. Our Highway workers, barrow a bucket truck for ½ a day from a neighboring city, have a limited time frame to get the banners up in 4 different locations. The request to National Grid is only for those specific areas, he would also need to contact them for permission to use the pole at his home.

H. Adjournment

Councilman Kahler made a motion to adjourn at 6:48pm.

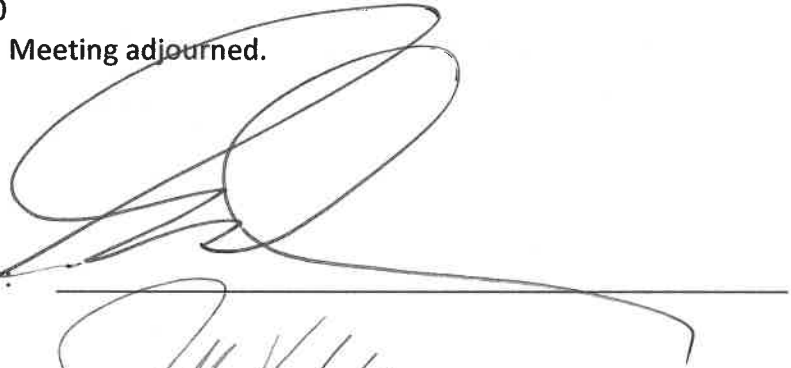
Councilman Brewer seconded the motion.

All those in favor: 4

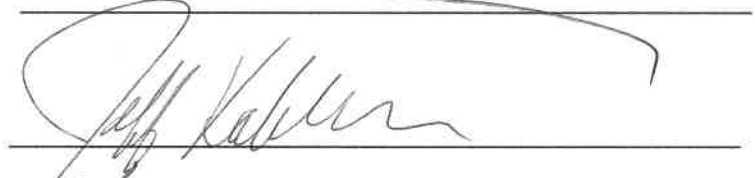
Any opposed: 0

Motion passes. Meeting adjourned.

Scott Musacchio, Supervisor:



Jeff Kahler, Councilman:



Ken Brewer, Councilman



Fred Scherz Jr., Councilman:

absent

Dan Breckenridge, Councilman:



Amy Kotwica, Town Clerk:

